Use this list, in conjunction with the current Academic Calendar (http://fishrnet.sjfc.edu/), as a guide to make the most of your first semester at Fisher.

August

- **Start using your Fisher email account daily.**
  Check your Fisher email account regularly to stay informed of important campus information, upcoming events and activities, and important academic information.

September

- **Attend New Transfer Student Orientation** (see orientation materials for details). Learn about academic resources, computer systems and advising information, tour the campus, get your student ID, parking permit and meet other new transfer students.

- **Check out Involvement Fest** (check your Fisher email for details). Get involved! Check out this event highlighting the many student clubs and organizations on campus. See also: The Nest (http://www.sjfc.edu/student-life/campuslife/).

- **Introduce yourself to your academic advisor.**
  Your major advisor is your academic resource within the major department. Find out where your advisor’s office is, when he or she is available for appointments and what his or her process will be for next semester’s registration. What questions do you have about the major, Fisher, etc? What are your academic/career goals? How should you prepare for next semester’s registration?

October

- **Take advantage of academic support resources.**
  - Tutoring - The Office of Academic Affairs (Kearney 202) arranges peer tutoring for a variety of introductory courses (many 100 level and some 200 level).
  - Writing Center – Located on the top floor of the Golisano Gateway, Writing Center consultants assist students with writing tasks from all disciplines and during all stages of the writing process. Individualized service and extensive writer participation during tutorials enable students to become more skillful writers.
  - Math Center – Also on the top floor of the Golisano Gateway, the Math Center is a service provided by the college to assist students with the development of their mathematical understanding in a variety of academic disciplines.

- **Explore the Career Center.**
  The Career Center assists students with all facets of the career development process, including major/career exploration, job search techniques, personal career counseling and networking. The Career Center is also open all summer – take advantage of the extra time and schedule a visit then too! The Career Center is located at the base of the Library stairs.

November

- **Schedule a pre-registration appointment with your major advisor to discuss classes and get your Alternate Pin # for registration.** See back of this form for more information about course registration.
  Prepare for your pre-registration appointment by looking over next semester’s course offerings on Fish R Net. Make a list of courses you may be interested in to discuss with your advisor by using the advising tools given to you to keep track of your degree requirements:
    - Transfer Credit Evaluation
    - Undergraduate Bulletin
    - Tentative Long Range Plan

- **Week of November 15-19th: register for spring classes (during assigned time) via Fish R Net.** See back of this form for more information about course registration. Reminder: you must meet with your major advisor prior to registration to get your Alternate Pin# to register for classes. Your Alternate Pin# will be a different code for each subsequent semester that you are registering for classes.

- **Update your Transfer Credit Evaluation and Long Range Plan to reflect your degree progress so far, including your newly registered coursework.** Are you still on track?
Course Registration Information

Registration for the spring semester will start the week of November 15, 2010, by assigned times, online via Fish R Net. Students will be provided detailed information regarding registration dates and procedures via their Fisher email account. The following information is for use in helping you prepare for course registration.

1. Schedule a pre-registration appointment with your major advisor before your assigned date/time to register. Advisors have differing preferences when it comes to scheduling appointments – be sure to check with yours prior to registration time to find out their preferred method of contact for appointment scheduling (ex. email, phone, sign-up sheet, etc.)

   Not sure who your advisor is?
   1. Log into Fish 'R' Net (http://fishrnet.sjfc.edu/).
   2. Select Student Services.
   3. Select Student Records.
   4. Select View Advisor Name/Email Address. Additional advisor contact information (office location, phone number, etc.) is available via the directory on the Fisher homepage (www.sjfc.edu).

   When can I start registering for classes? To find your “time ticket” for registration:
   1. Log into Fish 'R' Net (http://fishrnet.sjfc.edu/).
   2. Select Student Services.
   3. Select Registration.
   4. Select Registration Status.
   Note: Your time ticket will be displayed when you login to Fish R Net the week before registration starts. The “time ticket” indicates when you will be able to enter the course registration screen on Fish R Net and begin registering for classes. Time tickets are determined by credit hours and will be posted on Fish R Net shortly before registration week begins.

   Reminder: a hold on your account will prevent you from being able to register until it is remedied with the appropriate office. To view if you have a hold on your account, login to Fish R Net, go to Student Services & Financial Aid, Student Records and View Holds.

2. Use the advising tools available to you (i.e. Transfer Credit Evaluation, UG Bulletin, Long Range Plan, etc.) to create a draft schedule and prepare for your pre-registration appointment. Note: It is your responsibility as a student to understand and follow your degree requirements. If you are unsure of something, ask!
   - Use your Transfer Credit Evaluation to keep track of the requirements you have fulfilled in transfer and at Fisher so far. Identify classes left to fulfill for your core, major, minor, electives, etc. as applicable.
   - Access the course listings for the spring semester by going to Fish R Net (http://fishrnet.sjfc.edu/), clicking Courses Offered and selecting the appropriate semester. View the entire schedule by clicking All Courses and No Attributes, or search for courses by department and/or attributes such as by core area (ex. P1). Make a tentative list of classes you would like to take in the upcoming semester.
   - Tools such as the Course Planning Worksheet (available on Fish R Net http://fishrnet.sjfc.edu/) can help you map out a draft schedule and organize your class preferences. Note: it is strongly recommended that you create more than one draft schedule to allow for alternate coursework options in the event of closed courses.
   - Bring your list of course choices and alternates, your Transfer Credit Evaluation, your UG Bulletin and any other advising tools you have been using to your pre-registration appointment with your advisor. At the appointment, you will review the courses you have selected with your advisor and he or she will give you your Alternate PIN#. The Alternate PIN# is the code which will allow you to register on Fish R Net when it is your time to do so. Note: You will not be able to register without this code and you can only get this code from your advisor. This code will be different each semester.

3. Register for classes via Fish R Net at your assigned time. A “how to” registration tutorial is available on the Office of Academic Affair’s website at: http://home.sjfc.edu/AcademicAffairs/AdvisingHandbook/CourseRegPPOnline.ppt.