



The Career Center
 St. John Fisher College
 3690 East Avenue
 Rochester, NY 14618

RECOMMENDATION FORM

Tel. 585.385.8050
 Fax 585.385.5228

This section must be completed by the candidate prior to the recommendation being written.

Printed Name _____

Signature _____ Date _____

_____ Confidential (Not open for my review) _____ Non-Confidential (Open for my review)

Directions to the individual writing this recommendation:

Please type or print on a separate sheet of paper (preferably your school stationery) and attach this form. Include information you think would be helpful in evaluating the candidate. You may wish to include the candidate's strengths and cite specific examples of achievements. Please include in what capacity and for how long you have known the candidate. Suggested criteria for evaluation include scholarship, leadership, teamwork, organization, decision making, technical abilities, communication, interpersonal and problem resolution skills. **Sign below and on attached recommendation**, and return the completed form to the address above. Thank you!

Date _____ Print Name _____

Signature _____ Title _____

Organization/Department _____

Address _____ Telephone _____