

Sara Lent
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August 16, 2005

Mr. Edward Farmer, Principal
Serenity High School
899 Loveless Lane
Mohawk, NY 14320

Re: English Teacher for Middle/High School

Dear Mr. Farmer,

In December I will be graduating from St. John Fisher with a B.A. in English Literature, a concentration in Literacy and a New York Certification in Adolescent Education. In addition to a valuable student teaching placement in the Rochester City School District this past spring, I was also very fortunate to have been assigned to your school, instructing 9th and 10th grade English with Mrs. Peggy Smith, who encouraged me to contact you about my interest. I also facilitated a senior seminar on 'The Modern Novel'.

My experience at Serenity High School convinced me that Serenity has impressive strategies in place to cultivate a love for learning through it's recognition of diverse instructional styles and the broad range of programs that it offers. What excited me the most was the culture of curiosity and excitement promoted through the 'Invention Fair', the after-school clubs and the shared class activities. I designed and implemented an English unit to coincide with 'Invention Week' culminating in a group assignment which was displayed in the front lobby. I would love to be a part of your collaborative teaching team in this school.

In addition to a variety of teaching and camp counselor positions, I have gained leadership and team building skills through my positions as chairperson of the Education Club at St. John Fisher and a defense on our college soccer team.

I would appreciate an opportunity to meet with you to further detail the strengths I believe I can bring to Serenity High School. I can be reached at 385.356.7810 or by email at saralent@msn.com. Thank you for your consideration.

Sincerely,

Sara Lent

Mitch Miller

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April 24, 2006

Human Resources
Rochester City School District
131 Broad St.
Rochester, NY 13456

Re: Childhood and Special Education Teacher for Grade Three

Dear Human Resources,

I am submitting my application for your Third Grade teaching position in the Rochester City School District, confident that I would be an energetic and creative addition to your staff. In May I will be graduating from St. John Fisher College with a dual certification in Childhood and Special Education, for grades 1 through 6.

My two ten week student teaching modules in the Brighton School District and at Russell Elementary, School #7 in the Rochester City School District provided valuable and very different classroom experiences. The challenge to explore innovative strategies to meet a diversity of learning and behavioral needs was exciting. I was able to work effectively both in large group situations as well as one on one with students with various disabilities utilizing my strong motivational skills and sense of humor to connect with the children.

Each summer I have been privileged to hold a position as a counselor at Camp Kirk, a camp for children with disabilities, especially ADHD. My dedication and firm belief that no hurdle is insurmountable has earned me the 'Counselor of the Year' award two years in a row and letters of appreciation from both parents and campers. In addition, I have cared for a child with autism for the past three years, assisting him with homework and after-school activities.

I feel I would be a great asset to the Rochester City District. I have the enthusiasm and energy to make a difference in children's lives and experience collaborating with professionals, parents and students. Please feel free to contact me at 457-865-0237, or by email at mmiller4@aol.com to further discuss my qualifications.

Sincerely,

Mitch Miller