

PLEASE POST

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**APPLY BETWEEN FRIDAY, JANUARY 22ND, 2010
AND MONDAY, FEBRUARY 15, 2010
www.usps.com/employment**



POSTMASTER RELIEF (PMR)

WEST BLOOMFIELD POST OFFICE - IMMEDIATE OPENING

The following is a brief description of what is expected as a Postmaster Relief/Leave Replacement:

- 1) This is a non-career position which may not lead to a career position.
- 2) PMR/LR responsibilities include customer service and community relations, distribution of mail and window services and accountability for and sale of Postal Service retail products. PMR/LRs must have an attitude of responsive service to customers, present a favorable image of the Postal Service to the community, and be able to interact with and relate well to others.
- 3) A PMR/LR assumes the major responsibilities of the postmaster's position during all hours the Post Office is open to the public. The number of workdays and hours may vary but always include Saturdays.
- 4) Salary is \$9.45 per hour, with an earning potential of \$16.80 per hour. No benefits.

SUITABILITY – If reached for consideration, you will be required to pass all pre-employment suitability factors including, but not limited to the following: Employment History background check; Driving requirements pre and post hire; Military History; Criminal Conviction History; Drug Screening, Personal Interview and if selected, Medical Suitability.

How to Apply: To apply for this PMR position, you must complete a candidate profile and application online using eCareer at www.usps.com/employment

Click the "search jobs online" link, then click "search criteria for employment opportunities" and choose "New York" and then click "start". Click on the opening you are interested in and "Apply". eCareer allows you to search and apply for vacancies as they occur.